



**MARY AND ROBERT PEW
PUBLIC EDUCATION FUND**

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May 4, 2007

Ms. Ann Killets
Chief Academic Officer
School District of Palm Beach County
3300 Forest Hill Blvd., C-316
West Palm Beach, FL 33406-5813

Executive Director

Louise P. Grant

Dear Ms. Killets:

We are pleased to inform you that the Board of Trustees of the Mary and Robert Pew Public Education Fund (Pew Fund) has awarded the School District of Palm Beach County's Chief Academic Office a grant of \$40,000.00 to fund incentives to support four principals leading restructured schools as described in your proposal dated April 10, 2007. This grant is for the period of May 4, 2007 through June 30, 2008.

These terms apply to your organization's use of the Pew Fund's grant:

Use of Grant

This grant is to support expenses as described in the proposal submitted April 10, 2007. The Fund reserves the right to withdraw this grant if there is a change in the leadership needed to support the success of this initiative.

Payment Schedule: \$40,000.00 payable upon receipt of executed contract.

Review of Grant Activity

The grantee will furnish the Pew Fund a final report due August 30, 2008, sixty days upon completion of the project period. The report will contain the information requested in the attached Report of Grantee. The reports should include a financial statement and a narrative account of what was accomplished by the expenditure of funds.

P.O. Box 7600
Jupiter, FL 33468

601 Heritage Drive, Suite 206
Jupiter, FL 33458

Phone: 561-691-6044
Fax: 561-691-6045

Special Provisions

All grants are made, and must be used, in accordance with all applicable laws, regulations and rulings. Please read the following carefully:

1. Public Announcements - We encourage any publicity announcement that you would like to initiate in regard to this grant. Therefore, we ask that you mention the Fund, where possible, in press releases, programs, announcements, feature stories, interviews, and print materials production in conjunction with this grant, and that in your public information you highlight your connection with the Mary and Robert Pew Public Education Fund. A copy of all print materials mentioning the Fund should be sent to the Fund's office. **An appropriate program-related photograph (black and white) should also be submitted to the Fund for use in its publications.** Please provide signed releases as needed.
2. Expenditure of Grant Funds - This grant is made expressly and solely for purposes stated in the grant proposal. The funds provided may be spent only in accordance with the provisions in the application you submitted. The program is subject to modification only with the Fund's prior written approval.
 - a) Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
 - b) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
 - c) Equipment purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of use is changed or the grantee organization goes out of existence, the property reverts to the Fund.
 - d) The grantee is responsible for reporting to the Fund if there are any changes in the program/project as described in the application for Fund support. This would include changes in purpose, staff, funding from other sources, relationships with other agencies, etc. (If there is any doubt about the importance of any changes, Fund staff should be consulted.)
 - e) The grantee must be able and willing to prove to the Fund's satisfaction that no portion of the grant funds has been used for purposes not clearly identified as charitable under the law, both State and Federal.
 - f) The Fund reserves the right at any time to terminate this grant if, in its discretion, it shall determine that the grantee has made any misrepresentations, has in any way misappropriated grant funds, or has done anything inconsistent with the Grant Agreement, including but not necessarily limited to any special conditions.

3. Reversion of Grant Funds: Grantee will return to the Fund any unexpended funds at the close of the project period. Funds will be promptly returned: (a) If the Fund elects to terminate said grant in accordance with Paragraph 2(f) above; or (b) if the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3), of the Internal Revenue Code. The declaration or filing of bankruptcy by the grantee will automatically terminate the grant.

4. Limit of Commitment: Unless otherwise provided in writing, this grant is made with the understanding that the Fund has no obligation to provide other or additional support to the grantee.

If you agree to the grant conditions as stated, please indicate agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of your organization and return to the Mary and Robert Pew Public Education Fund. If you have any questions regarding this grant agreement, please call me.

Sincerely,



Louise Grant
Executive Director

ACCEPTED AND AGREED

Grantee

By: _____

Title: _____

Date: _____

Payment check should be directed to:

(Name)

(Title)

Address

REPORT OF GRANTEE

Grantee: **School District of Palm Beach County, Chief Academic Office**

Amount of Grant: **\$40,000.00**

Date Grant Authorized: **May 3, 2007**

Report of Grantee Due: **August 30, 2008**

Purpose of Grant: To support incentives for principals serving restructured schools.

The Mary and Robert Pew Public Education Fund is pleased to have made a grant to your organization and looks forward to receiving a summary of your progress on this project. We would appreciate your including the answers to the questions below in your report as well as any additional information that is essential to report your progress.

REPORT OF GRANT ACTIVITIES

1. How were the funds from this grant actually used—demonstrate by providing an itemized financial report. If the entire grant has not been expended, please explain proposed usage of unexpended amount.
2. To what extent have the objectives of the project been realized? Please be as specific as possible referring to the objectives set forth in your proposal.
3. List any major accomplishments achieved that were directly related to this grant.
4. What were the major benefits of this grant to the School District of Palm Beach County?
5. What were the major benefits of this grant to the community?
6. Were there unanticipated outcomes or consequences relating to this project?
7. What changes would you make if you were to do this project again?
8. Did this grant assist in leveraging funds from other sources? If yes, please name and explain.
9. How could the Mary and Robert Pew Public Education Fund have been more helpful?

Should you have any questions concerning this reporting outline, please give us a call at (561) 691-6044. Please return your report of grantee by the date indicated above. Reports should be sent to: Executive Director, **Mary and Robert Pew Public Education Fund, P.O. Box 7600, Jupiter, FL, 33468**. Thank you.